



Vision for the Future!

Payroll

Business Management Software

Enterprise Edition



General Ledger



Accounts Payable



Payroll



Human Resources



Warehouse



Fixed Assets



Receivables



Security

The Payroll module simplifies the normally complicated payroll process by incorporating easy-to-use Windows® screens; it is designed to be as paperless as possible. All information is available to you on screen with a few simple clicks of the mouse. "It's easy to use!" That's what our customers say about our Payroll module. The Payroll module links with the General Ledger module to provide up-to-date management data for all salaries and benefits. With a large portion of your budgets being in salary and benefits, the Payroll Module provides you with the information you need to help control your budget.



Payroll

- + Employees
- + Deductions/Benefits
- + Leave Plans
- + Master Positions
- + Salary Schedules
- + Attendance
- + Payroll Processing
- + Reports
- + Configuration

All Employee Data One Click Away

You can access all information concerning an employee from the Employee Master screen. Information available includes demographic information, tax status, retirement, deductions, benefits, certificates and specific pay period information.

Unlimited Direct Deposits, Deductions and Benefits

You are allowed an unlimited number of direct deposit bank accounts, deductions, and benefits per employee. Benefits can be linked to a table so that when rates change, you just update the benefits table and the system updates all employee records automatically.

Instant Access To View Impact Of Requested Payroll Changes

Need to see what the impact of a change in pay amount or an additional deduction will be to the next paycheck for an employee? Simply click the Journal button and then click the calculate pay period button and you will see the effect of any changes instantaneously.

Instant Access To View Impact Of Requested Payroll Changes

You use the Position Control utility to track budgeted positions and to assign employees to positions. You can fund a position from multiple account codes by entering the account codes and percentage to be funded.

You can access all information about an employee from the Employee Master screen. You can select employees to view by using the drop-down list by name or by Social Security number.

Once you've entered all the information for the employees and their positions, pressing the Generate button sets the gross pay for all employees by account code for all pay periods the employee is to be paid. This provides for accurate encumbrance of salaries for the entire fiscal year. In addition to the gross salary, the system also calculates and encumbers benefits.

Salary Schedules Easy To Set Up

You can create new salary schedules by simply editing a preformatted schedule. Link a position to a specific cell of a salary schedule by simply double-clicking on the cell to be linked. All employees linked to a schedule can be advanced a step by clicking on an arrow to indicate which way to advance them. Once you have advanced all employees a step, you can immediately see the cost of the advance. You can plot the number of employees linked to each cell of a salary schedule by a click of the mouse button.

Leave Plans - As Many As You Need

The system provides for multiple vacations, sick, personal leave, and other user-defined leave plans. You can enter plans as days or hours. Each plan can be accrued by pay period, month, quarter or units worked. Units taken and remaining leave amounts are printed on the employee's check stub.

Salary Schedules Easy To Set Up

Time card employees are presented in a simple spreadsheet format. When you set up an employee with normal work hours, those hours are shown in the hours worked column. Now you only need to change the numbers for those employees who have worked less or more than the normal hours.

Time card input can be sorted and filtered in several ways. For example, you can filter on pay location so that only the bus drivers are shown when you are entering bus driver time cards.

Interfaces are available for an automated time card system and for an automated substitute calling system.

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